

The Graham County Board of Commissioners and the Town of Robbinsville Aldermen and Mayor met Tuesday, October 11, 2016 at 5:30 p.m. in the Graham County Community building located at 196 Knight Street Robbinsville, NC 28771 to discuss an Interlocal Agreement between the County of Graham and the Town of Robbinsville for a CDBG project. Those attending the meeting was: Graham County Board of Commissioners: Jacob Nelms, Keith Eller, Lynn Cody, Connie Orr and Raymond Williams; Town of Robbinsville Aldermen Jacky Ayers and Jan Brooks and Mayor Steve Hooper.

1. Chairman Nelms and Mayor Hooper called the meeting to order.
2. Chairman Nelms stated that the purpose of the meeting is to have discussion on an Interlocal Agreement between the County of Graham and the Town of Robbinsville for a \$2,000,000.00 Community Development Block Grant for construction of a wastewater collection system project described as Old Sweetwater Sewer Extension for LMI Housing Rehabilitation.
3. Chairman Nelms presented the board's with an agreement for review and stated that some changes needed to be made and those are:
  - a. Item #2: Strike the entire second paragraph concerning funding for construction and operation of system. Mayor Hooper stated that the Town is given guidelines by the state that have to be followed concerning construction and operation of system.
  - b. Item #6: The sentence will read: The County shall not substitute key personnel assigned to the performance of this contract without prior approval by the grantor agency.
  - c. Item #7: The sentence will read: Work proposed to be performed under this contract by the County or its employees shall not be subcontracted without prior written approval by the grantor agency. Manager Edwards asks who is responsible for bidding the work out. Mayor Hooper stated that the grant administrator will take care of that work. Manager Edwards asks who is responsible for advertising or for definition of specification of work. Mayor Hooper stated that the grants administrator will be responsible for all advertising, bonding for each phase, change orders, etc. and further stated that this is part of the administrator's job.
  - d. Item #13: Delete this item because it is covered under Item #4.
4. Chairman Nelms directs Clerk Crisp to send the agreement with the corrections to Attorney Coward for his review and approval and further asks that this be completed by the next regular meeting on October 18, 2016.
5. Mayor Steve Hooper asks that the Town entertain a motion to accept the Interlocal Agreement with the changes as discussed today. Alderman Jacky Ayers made a motion to accept the Interlocal Agreement as discussed with the changes as made today with the approval of the county attorney. Alderman Jan Brooks seconded this motion. Vote unanimous.
6. Commissioner Orr made the motion to send the Interlocal Agreement to Attorney Coward for review and present the final draft at the October 18, 2016 Regular Meeting. Commissioner Eller seconded this motion. Vote unanimous.
7. Chairman Nelms asks for a motion to adjourn. Commissioner Orr made the motion to adjourn. Commissioner Williams seconded this motion. Vote unanimous.
8. Mayor Steve Hooper adjourned the meeting for the Town of Robbinsville.

Graham County Board of Commissioners

Town of Robbinsville Aldermen

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Jacob Nelms, Chairman

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Jacky Ayers, Town Alderman

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Keith Eller, Vice-Chairman

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Jan Brooks, Town Alderman

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Lynn Cody, Member

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Steve Hooper, Mayor

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Connie Orr, Member

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Raymond Williams, Member

ATTEST:

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Kim Crisp, Clerk to the Board of Commissioners