

Special Meeting – August 23, 2017

The Graham County Board of Commissioners met Wednesday, August 23, 2017 at 1:00 p.m. for a special meeting with the Graham County Health Advisory Board Members in the Graham County Community Building located at 196 Knight Street Robbinsville, NC. All board was present.

1. Chairman Eller called the meeting to order.
2. Chairman Eller asks for approval of the agenda. Commissioner Wiggins made the motion to approve the agenda. Commissioner Orr seconded this motion. Vote unanimous.
3. Chairman Eller gave introduction to the Health Advisory Board members and those are: Aaron Stewart, Claudine Gibson, Jill Raymer, Karen Anderson and Commissioners Connie Orr and Dale Wiggins.
4. Chairman Eller stated that the members would need to elect a Chairman, Vice-Chairman and a Secretary to the Health Advisory Board Commissioner Orr made the motion to appoint Dale Wiggins as the Chairman. Member Claudine Gibson seconded this motion. Vote unanimous.
5. Commissioner Wiggins made the motion to appoint Commissioner Connie Orr as the Vice-Chairman. Member Claudine Gibson seconded this motion. Vote unanimous.
6. Member Claudine Gibson made the motion to appoint Lorita Eller as the Secretary. Commissioner Orr seconded this motion. Vote unanimous.
7. Commissioner Orr made the motion to hold the Health Advisory Board Meetings on the 2<sup>nd</sup> Monday of the month at 6:00 p.m. in the Graham County Health Department Meeting Room located at 21 South Main Street Robbinsville, NC. Member Raymer seconded this motion. Vote unanimous.
8. Commissioner Nelms made the motion to pay the Health Advisory Board Members \$50.00 per meeting. Commissioner Williams seconded this motion. Vote unanimous.
9. Clerk Crisp recommends that the board purchase a recorder to assist with the minutes. The board was in full agreement of this recommendation.
10. Commissioner Wiggins stated that we needed to make a decision on obtaining help for Manager Garland who is now the Acting Director for the Health Director. Commissioner Wiggins stated that he attended a staff meeting at the health department and reiterated that the employees are still under the State Personnel Act and nothing has changed except the make-up of the board. Manager Garland stated that they laid out the reassignment of the duties and this was met with some negativity. Manager Garland stated that the staff needs a level of continuity and right now she is not able to deliver this. Manager Garland stated that we have good staff in the Health Department but they do need a leader. Manager Garland stated that we have received some applications and they have been sent to the state for approval. Clerk Crisp stated that the state did inform her that a cut-off date was needed so that they could begin the qualifications. The board asks Lorita Eller if she would serve as the Interim. Ms. Eller stated that she could not be an effective Interim with the condition of the health department at this time. The board discussed calling Vanguard and seeing if they have someone that they can send. Manager Garland stated that she needed help now due to audits coming up for the county. The board discussed options for a health director. The board all agreed that the deadline for taking Health Director applications will be September 1, 2017. Commissioner Orr made the motion to set the deadline for Friday, September 1, 2017. Commissioner Wiggins seconded this motion. Vote unanimous.
11. The board discussed delegation of authority and Manager Garland stated that if the dynamics were different then that might work but at this time the employees are not willing to listen to others that has been given the delegation of authority.
12. Vice-Chairman Orr made the motion to adjourn the Health Advisory Board meeting. Chairman Wiggins seconded this motion. Vote unanimous.
13. Commissioner Eller stated that the board needed to go into closed session under G.S. 143-318.11(a) (6) for personnel. Commissioner Wiggins made the motion to go into closed session as stated. Commissioner Orr seconded this motion. Vote unanimous.
14. Commissioner Wiggins made the motion to go back into open session. Commissioner Orr seconded this motion. Vote unanimous.
15. Commissioner Eller asks for further business. No further business was discussed.

16. Commissioner Nelms made the motion to adjourn. Commissioner Williams seconded this motion. Vote unanimous.

---

Keith Eller, Chairman, Graham County Commissioner

---

Connie Orr, Vice-Chairman, Graham County Commissioner

---

Jacob Nelms, Member, Graham County Commissioner

---

Dale E. Wiggins, Member, Graham County Commissioner

---

Raymond Williams, Member, Graham County Commissioner

ATTEST:

---

Kim Crisp, Clerk to the Board