

## **REQUEST FOR PROPOSALS: ENVIRONMENTAL SERVICES RE-BID**

### **GRAHAM COUNTY FY 18/19 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM**

Graham County has received a \$750,000 Community Development Block Grant – Neighborhood Revitalization (CDBG-NR) grant administered by the Rural Economic Development Division (REDD), North Carolina Department of Commerce (DOC). The CDBG-NR grant represents approximately 95% of project funding that includes the following activities: project administration; the housing rehabilitation/reconstruction of up to approximately ten (10) sub-standard homes in the Town of Robbinsville, owned and occupied by local low-to-moderate income (LMI) residents. Rehabilitation/reconstruction of the home is dependent upon degree of deterioration per property. Inspections may be conducted as early as November 2021 and conclude as late as November 2022. There will be no guarantee of the ability to group inspections together.

The County is requesting proposals from qualified firms to provide one or more of the following services: risk assessment, abatement/project design plan, and clearance testing for each of lead-based paint, asbestos, and radon hazards. The County will use competitive procurement to select a firm(s)/individual(s) to provide these environmental services. Contracts are contingent upon release of funds from REDD. The County shall retain the Request for Proposal (RFP) and all related terms and conditions, addenda, exhibits and other attachments in original form in an archival copy. The County reserves the right to reject any and all submittals, and restrict the assignment of any individual, for any reasonable cause, as a risk assessor under the contract or any subcontracts. The Contractor shall provide all necessary facilities, materials, supplies, equipment, supervision, and personnel and other items and services to perform the work.

All inspectors and program designers must have current certifications from institutions that are approved in accordance with current state and federal requirements for lead based paint (LBP), asbestos, and radon inspection activities. These services must be in accordance with applicable work practice standards of the State of North Carolina Health Hazards Control Unit (HHCU) within the NC Department of Health and Human Services (DHHS). When more than one regulatory provision applies to a condition or activity, the most stringent shall be used. Applicable regulations are those that are in force when and where the hazard evaluation is conducted, including, but not limited to:

- U.S. Department of Housing and Urban Development (HUD): 24 CFR 35 *Guidelines for the Evaluation and Control of Lead-Based Paint Hazards in Housing* (Guidelines), as amended
- U.S. Occupational Safety and Health Administration: 29 CFR 1926, as amended
- U.S. Environmental Protection Agency (EPA): 40 CFR 745.227, as amended
- North Carolina Lead-Based Paint Hazard Management Program: 10A NCAC 41C.0800, as amended
- NC Asbestos Hazard Management Program (AHMP) accreditation

Proposals should be remitted to: Graham County, Attn: Becky Garland, Finance Officer; 12 N Main Street (Mailing) 196 Knight Street (Physical), Robbinsville, NC 28771; PH 828-479-7960; TDD: 1-800-735-2962 (711) or by email at [beckygarland@grahamcounty.org](mailto:beckygarland@grahamcounty.org) with subject line "LBP/Asbestos/Radon Proposal".

**Proposals must be received by 4:00pm Thursday November 11, 2021.**

For more information contact: Becky Garland, Finance Officer, PH: 828-479-7960, or [becky.garland@grahamcounty.org](mailto:becky.garland@grahamcounty.org).

The County is an equal opportunity employer. Historically Underutilized Businesses (HUB) including small and minority firms and Section 3 firms are encouraged to participate in the project. The County does not discriminate based on race, color, religion, sex, national origin, handicap, age, familial status, in the admission, access to, treatment or employment in the CDBG program and activities.

*This information is available in Spanish or any other language upon request. Please contact the County Manager's Office at 828-479-7961 or 12 N Main Street, Robbinsville, NC 28771 for assistance. Esta información está disponible en español o en cualquier otro idioma bajo petición. Por favor, póngase en contacto con la Oficina del Administrador de la Condado al 828-479-7961 o 12 N Main Street, Robbinsville, NC 28771 para obtener ayuda.*

Jason Marino, County Manager



The proposals should include: (1) firm/individual's general background; (2) brief resume and certification/registration of individual/staff that will perform services; (3) at least one, no more than three local government references including contact name, email, and phone number; (4) unit cost per service; (5) any other charges which may be incurred to complete the inspection(s).

In providing its fee schedule, the firm should specify which service(s) it would like to provide, including: 1) LBP inspection, risk assessment, clearance testing; 2) Asbestos inspection, risk assessment, additional samples, clearance testing; 3) Radon inspection, assessment, and testing.

Item	Unit Cost
1. LBP Inspection (Pre-Rehab)	
2. LBP Risk Assessment (Pre-Rehab)	
3. LBP Clearance Test (Post-Rehab)	
4. Asbestos Inspection (Pre-Rehab/Demo)	
5. Asbestos Risk Assessment (Pre-Rehab/Demo)	
6. Asbestos Additional Samples (Pre-Rehab/Demo)	
7. Asbestos Clearance Test (Post-Rehab)	
8. Radon Inspection (Pre-Rehab)	
9. Risk Assessment (Pre-Rehab)	
10. Radon Clearance Test (Post-Rehab)	

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Contact Person Name

\_\_\_\_\_  
Date

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Contact Person Title

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Company Name

\_\_\_\_\_  
Mailing Address

\_\_\_\_\_  
Phone Number

\_\_\_\_\_  
Email Address