

REQUEST FOR PROPOSALS: LEGAL SERVICES RE-BID

GRAHAM COUNTY FY 18/19 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM

Graham County has received a \$750,000 Community Development Block Grant – Neighborhood Revitalization (CDBG-NR) grant administered by the Rural Economic Development Division (REDD), North Carolina Department of Commerce (DOC). The CDBG-NR grant represents approximately 95% of project funding that includes the following activities: project administration; the housing rehabilitation/reconstruction/ emergency repair of up to approximately ten (10) sub-standard owned and occupied by local low-to-moderate income (LMI) residents.

The County is requesting statements of qualifications from attorneys to: (1) provide title searches that will include an opinion that an appropriate lien through a Deed of Trust can be recorded as a part of the loan application process; and (2) provide other legal CDBG-NR services as may be required. The County will use competitive procurement to select a firm/individual to provide legal services. Contracts are contingent upon release of funds from REDD.

The proposals should include: (1) firm/individual's general background; (2) resume of individual/staff that will perform services; (3) at least one, no more than three local government references including contact name, email, and phone number; (4) cost per house to perform a title search and hourly rate charged for other legal services.

Proposals should be remitted to: Graham County, Attn: Becky Garland, Finance Officer; 12 N Main Street (Mailing) 196 Knight Street (Physical), Robbinsville, NC 28771; PH 828-479-7960; TDD: 1-800-735-2962 (711) or by email at beckygarland@grahamcounty.org.

Proposals must be received by 4:00pm Thursday November 11, 2021.

For more information contact: Becky Garland, Finance Officer, PH: 828-479-7960, or becky.garland@grahamcounty.org.

The County is an equal opportunity employer. Historically Underutilized Businesses (HUB) including small and minority firms and Section 3 firms are encouraged to participate in the project. The County does not discriminate based on race, color, religion, sex, national origin, handicap, age, familial status, in the admission, access to, treatment or employment in the CDBG program and activities.

This information is available in Spanish or any other language upon request. Please contact the County Manager's Office at 828-479-7961 or 12 N Main Street, Robbinsville, NC 28771 for assistance. Esta información está disponible en español o en cualquier otro idioma bajo petición. Por favor, póngase en contacto con la Oficina del Administrador de la Condado al 828-479-7961 o 12 N Main Street, Robbinsville, NC 28771 para obtener ayuda.

Jason Marino, County Manager

